



Westminster City Council

Neighbourhood Forum

Designation Form

This form has been produced to help community groups in applying to become a designated Neighbourhood Forum. It should also be used when applying for re-designation. Please note this application form must be completed in all its parts to allow your application to be considered by the council.

Please send your completed form with the required additional documentation to neighbourhoodplanning@westminster.gov.uk using "Forum designation" as subject line.

Alternatively, you can post it to:

Neighbourhood Planning
Policy & Projects Team
Policy, Performance and Communications
Westminster City Hall, 17th floor
64 Victoria Street,
London SW1E 6QP

The Neighbourhood Planning (General) Regulations (8) 2012 sets out the information that must be included within a Neighbourhood Forum application. The information provided on this form will be published by the council. However, personal information on members within the proposed Forum as detailed in Section 6 will not be published.

The council will only accept Neighbourhood Forum applications in areas where a Neighbourhood Area has been designated.

If you need further assistance for completing the form, please email neighbourhoodplanning@westminster.gov.uk.



Westminster City Council

Neighbourhood Forum Designation Form

Supporting documentation

As detailed in sections 3 and 5 of this form, you will need to provide supporting documentation.

Next steps

Following the submission of the form the council will:

- Check the application is valid
- Publish the application for a minimum six-week period to allow for representations
- Consider representations and make a decision whether to designate a Neighbourhood Forum.

Once a Neighbourhood Forum is established, the Forum can consult with the wider community to develop a Neighbourhood Plan for their Neighbourhood Area.

START OF FORM

1. Application type

- Designation Re-designation of Neighbourhood Forum

2. Name of the proposed Neighbourhood Forum

Hyde Park and Paddington

Website: <https://www.hydeparkpaddington.org/>

If applying for re-designation, has the name of the proposed Neighbourhood Forum changed?

- Yes No

If yes, please state the name of the previous/existing Neighbourhood Forum

If applying for re-designation, please explain why you believe the Forum should be re-designated. This should include what work you have done so far. Please move to question 3 if you are applying to designate a new Neighbourhood Forum.

The Forum is currently identifying policy priorities on the journey towards creating a Neighbourhood Plan.

For the past couple of years the Forum has successfully made eight applications for Neighbourhood CIL funding totalling £557,000, six projects of which are now complete. These schemes have concentrated on gateway public realm schemes, sustainability, neighbourhood spaces and safe walking routes.

The Forum also jointly funded (with the Marylebone Forum) an evidence base to underpin policies for the Edgware Road corridor, through an Edgware Road Insights Study. This built on a similar exercise covering Praed Street. These can both be read on the Neighbourhood Plan page of our website:



<https://www.hydeparkpaddington.org/downloads/neighbourhood-plan/>

The Forum is now turning to create a Neighbourhood Plan and has held a series of initial discussions around framing the policy themes and wider public realm priorities. We have received guests from the Neighbourhood Planning team and other Forums in Westminster at various Steering Group and General meetings to hear the lessons learnt and understand the steps required.

You can track our activities on the Forum's website <https://www.hydeparkpaddington.org/news/> which is kept up to date with reports, presentations, minutes and news on CIL-funded projects.

3. Please attach a written copy of the Forum's constitution to your application form

- Written constitution attached

As a guide, a written constitution could contain:

- The name and purpose of the Neighbourhood Forum,
- Working arrangements including sub-groups, partners and their roles,
- Pattern of meetings and details of how decisions will be made, details of governance, including official positions
- Arrangements for management and financial management, membership and procedures for replacement of members where necessary.

4. Name of designated Neighbourhood Area the Forum is proposing to represent

Hyde Park and Paddington Neighbourhood Area

5. Please attach a map of the Neighbourhood Area to your application form

- Map attached indicating the Area with a clear boundary



6. Contact/s for proposed Neighbourhood Forum

The Neighbourhood Planning (General) Regulations 2012 Regulations 8,9 and 10 requires details of at least one member of the proposed Neighbourhood Forum to be made public. Space is provided for additional contacts. Please note that contact information provided in this section will be published on the council's website.

Title	Dr
First Name	Allen
Surname	Zimbler
Address	Flat 1, 14 Hyde Park Square, London
Postcode	W2 2JP
Phone	020 7597 4501
Email	allen.zimbler@gmail.com

Title	Mrs
First Name	Kay
Surname	Buxton
Address	7 Praed Street, London
Postcode	W2 1NJ
Phone	020 3145 1201
Email	Kay_buxton@thisispaddington.com

Title	
First Name	
Surname	
Address	
Postcode	
Phone	
Email	



7. Authority to act on behalf of a Neighbourhood Area

This section provides the opportunity to set out the purpose, aims and ambitions of the Neighbourhood Forum and to demonstrate how its membership is representative of the local community.

In order for the council to designate a Neighbourhood Forum to act on behalf of a Neighbourhood Area, the council needs to be satisfied that the following conditions contained in Section 61F (5) of Schedule 9 of the Town and Country Planning Act 1990 (as amended by the Localism Act) are met:

- a) The proposed Forum is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the Neighbourhood Area concerned (whether or not it is also established for the express purpose of promoting and carrying on of trades, professions or other business in such an area).
- b&c) Membership is open to and includes a minimum of 21 individuals each of whom – live in the Neighbourhood Area concerned, work there (whether for business carried out there or otherwise) and are elected members within the Neighbourhood Area.
- b) It has a written constitution (as detailed in section 2), and
- c) such other conditions as may be prescribed. (Note: nothing additional is required by the council for this condition).

The Forum was designated in 2017 and after an initial relatively quiet phase of activity, has concentrated on demonstrating to its members what can be achieved when residents, organisations and businesses come together to collaborate.

The Neighbourhood CIL funded schemes have acted as successful demonstration projects and paved the way of rich discussions on public realm, the trading environment and healthy, safe neighbourhoods.

The Forum is now taking the steps towards a Neighbourhood Plan and will be making a Neighbourhood CIL application in the next few months for support with that process.

The Neighbourhood Forum contains a broad cross section of residents, businesses, two BIDs (PaddingtonNow BID and Marble Arch London BID), landlords (The Church Commissioners, European Land, British Land, The Paddington Partnership) and community organisations (like St John's Hyde Park Church and Imperial Health Charity for St Mary's).

We currently have 127 members, with more resident members than business members. We expect to see this balance adjusted as we begin engagement on potential plan policy areas.

The Forum has a Steering Group of 18 Forum members, whose details can be read here: <https://www.hydeparkpaddington.org/about-us/>

Representation is geographically spread, including members from within the Opportunity Area right down to St George's Fields in the south on the Hyde Park Estate. To ensure the Edgware Road border is properly co-ordinated in policy terms, we have a corresponding membership with the Marylebone Forum, and vice versa.



8. Membership of proposed Neighbourhood Forum

Please list people within your proposed Neighbourhood Forum. Whilst this list is not strictly required by the Neighbourhood Planning (General) Regulations 2012, it does enable the proposed Neighbourhood Forum to demonstrate that membership is widely drawn from across the neighbourhood from a range of people in the community.

A Neighbourhood Forum is required to have a minimum of 21 individuals, however there is no maximum number. If you have additional members, please list and attach your application form.

	Name (and Email -optional)	Resident or Business Address If you work in the area please include company name	Interest in area		
			Resident	Worker	Councillor
1	See attached Excel file – please request the password when ready to open the file		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



17			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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20			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

END OF FORM